



Ballroom Dance Club of Fairbanks, Inc.

The purpose of the Ballroom Dance Club of Fairbanks, Inc. is to promote ballroom dance, and provide the opportunity to dance.

Board of Directors
February 26, 2013 Minutes
Barb's House

Meeting was called to order at about 6:00 p.m.

Directors present (bylaws allow 5 to 13 directors): Barb Lorz President, Jennifer Anderson Vice President, Stan Justice Secretary, Liz Kane, Woody Wood

Absent: (8 vacancies on the board)

Guests: None

Staff: None

A quorum was present (bylaws require majority of board members). We have 5 members, started with 5 and ended with 5.

Text below in *italics* is discussion and decisions made at the meeting. The word "discussed" means we talked about the subject but made no formal decision.

Agenda Approval: *Added approval of workshops. Stan moved and Woody seconded. Approved by unanimous vote.*

Approval of Minutes

- Jan 15, 2013 Board Meeting Minutes *There was discussion about having "not approved" on workshops we did not vote on. Decided to fix with this meeting instead of repairing the decision trail that went back to Nov. 2012. Approved by unanimous vote.*

Old Business:

- Policy & Procedure – Charging more for higher level classes so we can economically operate them with fewer students (Liz) *Liz prepared a proposed addition to procedures manual that would allow for advanced classes with up to 8 students at a surcharge of \$15 for 6-week session. A long discussion ensued. Some points made:*
 - o *We are non-profit but made money last year after losing money 5 years in a row.*
 - o *Need for clarity, prior advertising, and avoid a system that requires on the fly decision making.*
 - o *Our current policy allows smaller classes to go as long as average in session is at least 14*
 - o *Desire to meet needs for advanced dancers**Tabled to next meeting.*
- Policy & Procedure Jennifer – *February 26, 2013 batch of changes were discussed.*
 - o *Add Table of Contents and correct clerical errors Moved by Liz seconded by Jennifer and approved by unanimous vote.*
 - o *Financial – In discussion it became clear that the bullets need to be sorted into two groups - incoming money and outgoing money. Tabled to next meeting.*

Schedule of classes Stan moved: There will be two 6-week class sessions in the fall, followed by a break for the Christmas/New Year holiday period. After this break, there will be two 6-week class sessions with one break at the discretion of the board.

A fifth class session will be at the discretion of the board. Liz seconded. Approved by unanimous vote.

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- *Sound System Now the computer started acting up. Sound guy will look at system to try and resolve ground loop hum. Computer guy looking at computer. Need back-up plan for coming events.*
- *Filling Vacant Board Seats Zack resigned so we are at the minimum allowed by our bylaws. Barb has two prospects she is talking to. Other board members encouraged to help recruit.*

New Business:

- *Banking Authorizations Discussed adding Liz and Jennifer to bank accounts. Stan moved and Woody seconded and approved by unanimous vote.*
- *Close Denali Account Stan moved and Liz seconded and approved by unanimous vote.*
- *Nicole and Gerhard thanks Was moved by Woody and seconded by Stan that we give them a \$50 dinner certificate at Boston's. Liz to get a card.*
- *Went over social dance schedule*
- *Member Benefits Barb wants to do a member only dance with "spirits" (alcohol). Concerns were that some members of NLCD feel that all club events have to be alcohol free. Also concern that attendance would be small. No action.*
- *Summer Schedule Practice – Hill is willing to do 80% of the practices and Stan agreed to do some. It will cost us as practice brings in about \$20 and expenses are \$50 rent plus snacks. Stan Moved and Woody seconded approved by unanimous vote.*
- *Summer Social Dances - Once per month dances set on May 17, June 14, July 19 (Golden Days), August 16, September 7 (free membership drive dance), back to first Sat. third Friday. Discussed the balance between our money losing activities (summer practice) and money making classes.*
- *Promotional Items It was moved by Stan and seconded by Jennifer that we purchase 50 shoe bags and 50 shoe brushes to sell at \$10 - \$15 each, give to competition participants, etc. Approved by unanimous vote.*

Reports:

- **Registration & Classes** - Session 3 & 4 – Discussed
- **Financial** Financial docs were circulated. Year to date shows \$3,278.18 profit This will be reduced by 2 months rent (\$1,500), instructor final pay, radio add, promo items, back up drive for compute, battery for computer, \$50 gift card will reduce that amount.
- **40 Below Ball** The ball made \$1885.00 - \$1726 in expenses = \$159+/-.
- **Workshop Financials** Estimates were provided for the workshops. It was moved by Liz and seconded by Woody that all the proposed workshops (Cahna, Liv & Van, Crespa) be approved. Approved by unanimous vote.

Comments:

Board none

Guest none

Board Meetings:

Work Session: March 19 6 PM P&P manual Barbs

Next Meeting: *March 26 6 PM* (normal 4th Tuesday)