



# Ballroom Dance Club of Fairbanks, Inc.

The purpose of the Ballroom Dance Club of Fairbanks, Inc. is to promote ballroom dance, and provide the opportunity to dance.

Board of Directors

April 23, 2013 Minutes

Barb's House

Meeting was called to order at about 6:00 p.m.

Directors present (bylaws allow 5 to 13 directors): Barb Lorz President, Jennifer Anderson Vice President, Stan Justice Secretary, Liz Kane(arrived late), Woody Wood, Nam Jeon

Absent: None (7 vacancies on the board)

Guests: Dawn Marie Karella

Staff: None

A quorum was present (bylaws require majority of board members). We have 6 members, started with 6 and ended with 6.

Text below in blue is discussion and decisions made at the meeting. The word "discussed" means we talked about the subject but made no formal decision.

**Agenda Approval:** Stan moved woody seconded Approved by unanimous vote.

## Approval of Minutes

- March 26, 2013 Meeting Minutes Liz moved and Nam seconded Approved by unanimous vote.

## Old Business:

- Policy & Procedure – Charging more for higher level classes so we can economically operate them with fewer students (Liz) Liz prepared a generic statement saying more can be charged for classes with limited demand. Discussed that current policies set minimums and maximums and we can always decide to do something different on a case by case basis. Decided to leave things as they are.
- 2012 990N Efiling Done
- Internet re: Admin Assistant Nam gathered information on the options. It was moved by Stan and seconded by Woody that we go with the GCI mifi card with 2 year contract.

- **Filling Vacant Board Seats** Board members were reminded to keep looking for board members.

### **New Business:**

- **Free attendance at Events/Classes/Dances** After much discussion it was moved by Jennifer and seconded by Stan that dance instructors currently teaching for the club be offered free admission to social dances, and workshops but not balls. Approved by 4 to 1 vote.
- **Dance(s) – May 17 – A live band again?** This dance will be a congratulations dance for Megan and Joe getting married. Plan to have it be a Salsa event and hire Fredi/Anthony/Azur band at same rate as Cocktail.
- **Icicle Lights at the Dance Hall** It was moved by Jennifer and seconded by Woody that we replace the icicle lights with LED icicle lights. Approved by unanimous vote.
- **Supplies (Paper, Envelopes, Ink for Printer, Stamps)** No vote but board was fine with Barb buying office supplies.
- **UAF Latin Club & LBTD @ Workshops** It was moved by Stan and seconded by Jennifer that we extend the group discount to the two clubs. Approved by unanimous vote. Below is what was approved.

UAF Latin Club or the Lathrop Ballroom Dance Team would pre-register with some member in the club/ team and pre-pay. It would take 5+ people at a reduced rate of \$12 per class or 10 or more for a rate of \$10 per class instead of the regular rate of \$16 per class (8 for \$115/ 4 for \$58). One requirement is that it's the number of people signing up not number of classes each takes. The second requirement is that a member of the club/team is the collector of money and attendees, the club/team will receive the discount price. This means that if a member has a friend that wants to attend they could also sign up under the group. By doing pre-payment it will simplify our registration at the door. One representative of the group would bring the registration and money the day of the workshop so as to make it convenient for those taking registration for Ballroom.

### **Reports:**

- **NLCD Update** Discussed mechanical contractor, floor contractor and cleaning contractor. Some mentioned how lack of routine cleaning is starting to show. NLCD meeting is 4/23. Discussed the problem we are having with Contra's stage and last year's early set up for spring fling interfering with our activities. Barb will be sending an email to NLCD on this issue. Stan will let NLCD know that we are replacing the icicle lights.
- **Classes & Registration - Session 4 & 5** Barb circulated a summary of class attendance for the season. The "instructors only" meeting will be held then our work session May 7 will draft fall schedule and work on contract wording. Finally, we meet with the instructors to lay out 2013-2014 Season.

- **Financials** Since January 1 we are up \$744. March and April rents at about \$800 each will be paid. Melanie has already been paid for Session 5. Megan Session 5 instructor pay is coming. It'll be about \$300.00. We have already paid Liv and Van along with Richard Power's plane tickets. We have a stock of bags and brushes to sell. Workshop revenue is coming.
- **2<sup>nd</sup> Annual Fairbanks Open** All agreed it was a fun event and Rulon and Melanie should get a big thank you. Discussed charging the competitors something next year to keep the comp from being such a drain on our finances. Discussed selling the remaining shoe bags and brushes. Stan moved and Liz seconded that we sell the bags for \$15 and the brushes for \$8 or both a bag and a brush for \$20. Approved by unanimous vote.
- **Workshop**
  - o **Argentine Workshop - Frank Canha (March 29, 30) Final Report**  
Made \$1000
  - o **Hustle Workshop - Liv & Van (May 3, 4 & 5)**

**Comments:**

**Board/Guest**

**Board Meetings:** Discussed not having a June board meeting.

**Work Session:** *First Tuesday* - May 7<sup>th</sup> - 6:00PM - **2013-2014 Sessions - Barb's Home**

**Next Meeting:** *Fourth Tuesday* - May 28<sup>th</sup> - 6:00PM - **Barb's Home**

Moved by Woody and seconded by Liz that the meeting be adjourned. Approved by unanimous vote.