



Ballroom Dance Club of Fairbanks, Inc.

The purpose of the Ballroom Dance Club of Fairbanks, Inc. is to promote ballroom dance, and provide the opportunity to dance.

Board of Directors

November 21, 2013 Minutes

Barb's House

Meeting was called to order at about 6:00 p.m.

Directors present (bylaws allow 5 to 13 directors): Barb Lorz President, Stan Justice Secretary, Woody Wood via phone, Elizabeth Widmayer (8 vacancies on the board)

Absent: Liz Kane, Jennifer Anderson Vice President, Nam Jeon

Guests: None

Staff: None

A quorum was present (bylaws require majority of board members). We have 7 members, started with 4 and ended with 4.

Text below in blue is discussion and decisions made at the meeting. The word "discussed" means we talked about the subject but made no formal decision.

Agenda Approval: approved

Approval of Minutes

- *October 2013 Meeting Minutes* Lacking board members who attended the meeting in order to approve the minutes. – Tabled to next meeting
- *November 2, 2013 Annual Meeting Minutes* Reviewed and accepted annual meeting minutes

Old Business:

- **Filling Vacant Board Seats** Cindy Moulton and Vaughn Ewig received write in votes. They were both sent informative emails outlining board duties. Dave Plaskett intends to attend January's board meeting and is still considering.
- **2014 Workshops** We carefully considered two possible collaborations, a tango instructor and a WCS instructor. We decided with everything else we have going on they are too much. The Jerry Morrison fusion workshop is perhaps April 19, 20 but may conflict with the comp. Plan to coordinate with Liv and Van for their guest instructor next fall. Plan to get Wade and Tanya for an American tango workshop.

New Business:

- **Session 3** Reviewed draft schedule, made some adjustments, Barb to finalize with instructors
- **Policy & Procedure – Class Cancellation** Voted to change the 40 below cut off time from noon to 4:00pm. Jennifer to make the change to procedures manual.
- Discussed cancelling if FNSB schools are closed but that is an early morning decision which may not work for evening classes. Stan to research DOT 511 and perhaps use something there. For now left other cancellations at Barb's discretion.
- **Survey Monkey** Was an attempt to get student feedback for the classes but found the "free" version lets you post a survey but gives very limited review of data. Decided to keep using paper forms for evaluation.

Discussed only doing evaluations at the end of class. The idea of midterm evaluation was so the teacher has a chance to make changes. Decided to only do evaluations on the last day of the session. If people have concerns earlier they can always talk to a board member or our Admin Assistant.

- **Denali State Bank's CD's** We have 12 CDs with most being just over 2K but one near 5K. They are set to automatically roll over and maturities are generally one per month. Barb was interested in consolidating them into a few larger CDs to decrease the number of renew notices. If we are in a cash flow problem knowing that every month we can cash out a CD is useful. Decided to leave them as is.
- **Advertising for Other Clubs Events** We get asked to put other events on our enews and on our web page. Decided to generally not advertise other events on our web page or enews but left room for events we co-sponsor, events we really think our members should attend, etc. We offer other groups to utilize our Facebook page and for them to share flyers of their events at our dances, etc...

Reports:

- **NLCD Update – Stan** Stan discussed recent challenges with NLCD.
- **Financials** For the fiscal year we are only down \$617.80. This number is pretty good as session 1 income and expenses are included.
- **40 Below Ball** Civic Center \$150 plus \$300 cleaning deposit, Frank Eagle \$1700, bar \$500 guarantee, Community Band deemed too expensive – Tom Duncan to do music. Tickets, sales, decorations all in the works.

Upcoming Meetings:

Work Session: *First Tuesday* – December 3rd – 6:00PM **No decision on need for work session.**

Next Meeting: *Fourth Tuesday* – **January 28th (may move to Jan. 7) – 6:00PM**

****No December Board Meeting**